

## **“The City With a Heart”**



Emile Hons, Chair  
Bardi Rosman Koodrin, Vice Chair  
Barbara Gallo, Commissioner  
Jean George, Commissioner  
Carolyn Livengood, Commissioner  
Tami Parker, Commissioner  
Melodie Tobin, Commissioner

### **MINUTES CULTURE & ARTS COMMISSION MEETING FEBRUARY 18, 2010 6:30 p.m.**

**Meeting Location: San Bruno City Hall Conference Room 115  
567 El Camino Real, San Bruno**

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno Culture & Arts Commission was called to order by Vice Chair Rosman Koodrin at 6:30 p.m., Thursday, February 18, 2010.
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Vice Chair Rosman Koodrin, Commissioners Gallo, George, Livengood, Parker, and Tobin in attendance. Commissioner Gallo led the Pledge of Allegiance.
- 3. ANNOUNCEMENTS:** None.
- 4. REVIEW OF AGENDA:** The Agenda for February 18, 2010 was accepted as presented.
- 5. APPROVAL OF MINUTES:** The minutes of January 21, 2010 were accepted as presented.
- 6. CONDUCT OF BUSINESS**
  - a. Election of 2010 Officers: Bardi Rosman Koodrin was elected Chair for 2010 and Barbara Gallo was elected Vice Chair for 2010.
  - b. Review of Culture and Arts Commission and Public Art Fund Ordinances: Community Services Director Schwartz clarified the role of the Commission in relationship to the Public Art Fund Ordinance and the City Council. The Commission serves at the pleasure of the City Council and takes direction from the Council regarding the establishment of public art in the City. The Commission's role is to offer input and make recommendations to the Council for the expenditure of public art funds. The Commission does not have direct authority to expend public art funds, rather their recommendations, if approved by Council, are funded through public art monies.

With regard to the Recognition Sculpture, the City Council established a Recognition Policy to address the lack of specific criteria for honoring service to the City and the desire to find alternatives to the current system of recognition. The sculpture was

seen as one of the ways to implement the new policy. The Commission will review and discuss the policy at the next meeting.

- c. Review of Work Plan and Annual Report: Chair Rosman Koodrin will present the Annual Report and Work Plan at the City Council meeting on February 23, 2010. The Commission will return to Council for approval of budget recommendations at a later time.
- d. Distribution of Mural Clean Up Schedule: Commissioner Tobin handed out a schedule for maintenance of the mural site.
- e. Selection of Alternate Films for Movies in the Park: Commissioners approved four additional films to research for inclusion in the citizen poll.

**7. NEW BUSINESS:** Chair Koodrin will speak with Chamber Director Laura Baughman to discuss moving forward as an advisory group for the Art at the Farmers Market.

**8. STAFF REPORTS:** None.

**9. CORRESPONDENCE:** Schwartz announced that there will be Commissioner Orientation training on April 17, 2010, sponsored by the Parks and Recreation Directors of San Mateo County. The training is designed for any type of Commission.

**10. INFORMATION-SHARING BY COMMISSIONERS:** Commissioner Livengood reported that Skyline College was installing murals on campus and they are also going to have an art sale. Livengood also saw another beautiful tile mural at the airport.

**11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** None.

**12. AGENDA-BUILDING FOR NEXT MEETING AND FUTURE MEETINGS**

- Discussion of Farmers Market Art Exhibit
- Donor Recognition Policy Review
- Update on Donor Recognition Artwork
- Discussion of Commissioner Training Workshop

**13. ADJOURNMENT:**

Chair Rosman Koodrin closed the meeting at 7:45 p.m.

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Tracey Gilfether  
Circulation Services Coordinator

Cc: Mayor and City Council  
City Manager  
City Attorney  
City Clerk  
Community Services Director  
Community Development Director  
Assistant Library Services Director  
Recreation Liaison